

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
MAY 20, 2004**

I. CALL TO ORDER

The meeting of the Parks and Recreation Commission was called to order by Bea Antenore, President, at 9:00 a.m., in the El Dorado Park West Senior Center Library. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

Present: Bea Antenore, President
Chris Kozaites, Vice President
William Marmion
Naomi Rainey
Harry Saltzgaver
Drew Satariano

Absent: Raymond Chavarria (excused)

Staff: Phil Hester, Director of Parks, Recreation and Marine
Thomas Shippey, Manager, Maintenance Operations Bureau
Jeff Edwards, Superintendent, Marine Maintenance
Mike Perez, Superintendent, Beach Maintenance
Mark Sandoval, Manager, Marinas and Beaches
Doug Parsons, Superintendent, Marina Operations
Dennis Eschen, Manager, Planning and Development
Bert Srack, Acting Manager, Community Recreation Services
Kevin Prelgovisk, Manager, Business Operations
Janet Day, Superintendent of Finance and Controls
David Ashman, Manager, Special Events and Filming
Vivian Crook, Secretary, Marinas and Beaches

Guests: Martin Leyba, Long Beach United Soccer Club
Jodi Metz, Long Beach Unified School District
Paul Payne, Long Beach United Soccer Club
Jana Ransom, City of Costa Mesa
Angie Avery, City of Downey

II. APPROVAL OF MINUTES – APRIL 15, 2004

It was moved by Commissioner Satariano and seconded by Commissioner Saltzgaver to approve the March 18, 2004 Parks and Recreation Commission minutes, as amended. The motion carried unanimously.

III. SAMMY AWARD PRESENTATION – LETTY FLORES

Ms. Letty Flores said that Sammy is now a City employee. She stated that the City Manager signed the requisition to hire him with a few conditions. She said that he is not to get a salary, he is a permanent employee, there will be no fringe benefits, and there will be no mascot union. Ms. Flores gave a slide presentation showing Sammy receiving his vaccination from the Health Department, showing him receiving on the job training inputting timecards on the computer. She said that Sammy's beak was injured and he went on modified duty at the reception desk. She said that Sammy also attended several family events. Ms. Flores then awarded Sammy to Ms. Bert Srack, Acting Manager of Community Recreation Services.

IV. EMPLOYEES-OF-THE-MONTH PRESENTATIONS FOR APRIL

Vice President Kozaites announced Mr. Rick Davis as Maintenance Operations Bureau's Field/Operations Employee of the Month. Mr. Mike Perez stated that Mr. Davis has been with the Department for about 15 years. He said that Mr. Davis has been extremely flexible with the changing priorities in Beach Maintenance. He stated that Mr. Davis is the first one to step up to take on additional responsibilities. He said that Mr. Davis has helped the contractor with the sand bag groin project, to prevent beach erosion on the peninsula, and helped with the beach renourishment project.

Mr. Hester stated he received notification yesterday that the City's annual beach erosion project for the peninsula received recognition from the American Shore and Beach Preservation Association as one of four programs in the nation, the only one on the west coast, for the efficiency of the operation when the beach is rebuilt.

Vice President Kozaites announced Mr. Del Ransom as Community Recreation Services Bureau's Administrative Employee of the Month. Ms. Belem Solis stated that Mr. Ransom began working for her about a year and a half ago. She said that he helps the seniors, the volunteers, the mural art project, and the municipal band. She stated she is constantly receiving feedback from the public that Mr. Ransom gives excellent customer service.

Vice President Kozaites announced Ms. Pam Cunningham as Marine Bureau's Lead/Supervisory Employee of the Month. Mr. Doug Parsons stated that Ms. Cunningham is a Marina Agent III, which means she takes care of the paperwork at the Marina, which has to be very precise and correct. He said that she works rotating

days in each of the marinas and has to also be able to function in each of them and with their various customers.

Mr. Hester mentioned that two former employees are in attendance, Jana Ransom and Angie Avery, to honor Ms. Bert Srack with a California Park and Recreation Society award. Ms. Ransom stated that Bert has always accomplished her tasks well. She said that Bert began working in contracts and over the years Ms. Srack has been called on to interpret or write policies or to write manuals, she has kept the Department organized. Ms. Ransom said that Bert received special recognition for contributing to the field for her work with the senior program, special recreation or adaptive recreation, and the ranger program. She said that Bert is a very special woman who has a great deal of integrity and is a consummate recreational professional.

Ms. Angie Avery said that she misses Bert terribly and she congratulated Bert on her award. She said that there were over 200 professionals at the awards ceremony and they commented on and on about Bert. She said that they were all so proud of Bert.

President Antenore congratulated Bert on her award.

V. COMMISSION ACTION ITEMS

#04-0501

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

Vice President Kozaites asked if there is a failure rate for the classes. Ms. Srack responded that a study has been done and there is a very small percentage failure rate, less than 10 percent.

Vice President Kozaites requested statistical background on the success of the classes. Ms. Srack responded that she would be happy to provide that information.

It was moved by Commissioner Marmion and seconded by Commissioner Rainey to authorize the Community Recreation Services Bureau Manager or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.

#04-0502

APPROVAL TO EXECUTE FOOD AND NON-ALCOHOLIC BEVERAGE CONCESSION PERMITS FOR THE 2004 MUNICIPAL BAND CONCERT SEASON

Commissioner Saltzgaver asked if these vendors were the same as last year and asked if anyone had dropped out. Ms. Srack responded that these were the same as last year, no one had dropped out, and the Department was hoping to receive additional interest from vendors before the concerts begin.

She said that the Health Department regulations have become very strict and there are very few concessionaires who meet their requirements.

Commissioner Saltzgaver asked if these vendors would be at all the concerts. Ms. Srack responded that she would find out that information and respond back to the Commissioner.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Satariano to authorize the Director to execute Special Event Concession Permits with Steve's Kona Joe Coffee Carts, Inc. and Darrell Alexander doing business as Onshore Foods and the Dog to sell food and non-alcoholic beverages at Municipal Band concerts for a term extending from July 6, 2004 through August 13, 2004. The motion carried unanimously.

#04-0503

REQUEST FROM THE LONG BEACH UNITED SOCCER CLUB FOR WAIVER OF FIELD USE AND CONCESSION PERMIT FEES FOR THE 2ND ANNUAL PYRAMID CUP SOCCER TOURNAMENT

Mr. Martin Leyba, the President of Long Beach United, introduced himself and Mr. Paul Payne, the Director of Long Beach United Soccer. He said that this is their second year and that Mr. Payne would explain.

Mr. Payne stated that Long Beach United is the sponsoring club of the tournament and that 80-90 percent of players reside in the City of Long Beach. He said that the tournament is designed as a fundraiser for the club. He stated that the age groups start at under 9 and go up to 19 years of age. He said that last year they had four fields at California State University, Long Beach and six fields between Heartwell Park and El Dorado Park. He said that they also have a few schools that have agreed to host the games at their fields, Hoover Middle School and Stanford Middle School.

Mr. Hester stated that the Department is working with the group on developing a plan to address the parking, trash, and the restrooms needed to minimize any issues.

Mr. Payne stated that over the years he has operated over seven Mayor's Cup tournaments, which LBYSO sponsored. He said that they consistently circulated flyers to the coaches and parents asking them to park away from the homes on Parkcrest Street and posted "no parking" signs. He said that the feedback he received after the tournament last year was that everyone was pleased and there were not an alarming amount of complaints.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Satariano to approve the request by the Long Beach United Soccer Club for the waiver of concession and field permit fees for the dates of July 24 and 25, 2004, subject to the conditions stipulated. The motion carried unanimously.

VI. COMMITTEE STATUS REPORTS

A. EXECUTIVE COMMITTEE
President Antenore, Chair

President Antenore stated that the Committee met and discussed the agenda.

B. FINANCE AND APPEALS COMMITTEE
Vice President Kozaites, Chair

Vice President Kozaites stated the statement is included in the packet. He said that the 67 percent of the year has expired, expenditures are down at 51.2 percent and revenue is at 54.5 percent.

C. PARK SAFETY COMMITTEE
Commissioner Rainey, Chair

Commissioner Rainey stated that there was no meeting this month, but the report is included in the packet.

D. EQUAL EMPLOYMENT OPPORTUNITY AND CUSTOMER SATISFACTION COMMITTEE
Commissioner Satariano, Chair

Commissioner Satariano stated that the Committee did meet this morning. He said that the quarterly report was included in the packet.

E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE
Commissioner Marmion, Chair

Commission Marmion stated that the Committee did not meet.

Mr. Dennis Eschen distributed copies of the quarterly report and summarized the report.

F. CITY SCHOOLS/JOINT COMMITTEE
President Antenore, Chair

President Antenore stated that the presentation of Summer Playground, under New Business, would be taken next.

X. NEW BUSINESS

A. PRESENTATION OF "SUMMER PLAYGROUND – 2004" – JODI METZ

President Antenore introduced Ms. Jodi Metz, from the Long Beach Unified School District, who is working on the Summer Playground – 2004.

Ms. Metz distributed information on the summer program. She stated that the summer program is funded for four weeks. She described the program planned for the children.

Commissioner Saltzgaver asked how long the program was last year. Ms. Metz responded that the program was five weeks last year and six weeks the year before.

VII. DIRECTOR'S REPORT TO COMMISSION

A. DIRECTOR'S MONTHLY REPORT – APRIL 2004

Commissioner Satariano stated that Mr. Jeff Edwards did an outstanding job assisting with the Congressional Cup event this year.

Commissioner Saltzgaver stated that the Daryle Black Memorial Park Grand Opening was a very interesting ceremony. He said that the community really appreciates the park.

Vice President Kozaites stated that the Baseball and Softball Hall of Fame opening was a spectacular event, well planned, and executed perfectly. He said that Commissioner Satariano did a wonderful job. He suggested that the next large event should be referred to David Ashman to follow up for good exposure, for press releases, and media coverage.

VIII. CORRESPONDENCE

President Antenore stated that there was no correspondence.

IX. UNFINISHED BUSINESS

A. DEPARTMENT'S STRATEGIC PLAN – STANDING ITEM

President Antenore stated that there was nothing new on this item.

X. NEW BUSINESS

B. "NO PLACE TO PLAY" REPORT

Mr. Hester distributed an article published by the Trust for Public Land and a map of youth population within a quarter mile of existing parks and parks under construction. He discussed the report and map.

XI. COMMENTS

A. AUDIENCE

There were no comments from the audience.

B. STAFF

Ms. Srack distributed the 2004 Summer Fun flyer.

C. COMMISSIONERS

Commissioner Rainey thanked Mr. Hester for his leadership on the tennis camp, which began in March.

Commissioner Marmion stated that there has been no budget update. Mr. Hester responded that Mr. Kevin Prelgovisk is preparing a recommendation to the City Manager, which officially initiates the process.

Mr. Hester discussed the Department's budget recommendations and adjustments. He stated that there would be a subcommittee meeting in June to discuss the budget.

Commissioner Saltzgaver stated that the Government Reforms Task Force recommendations were transmitted to the City Council at their last meeting.

Commissioner Satariano stated that Commissioner Rainey has made considerable contributions to the NAACP and she has done a good job.

Commissioner Satariano stated that Commissioner Saltzgaver did a fine job with the funding for the arts at the City Council meeting on Tuesday night.

President Antenore stated that Councilwoman Kell recognized Partners of Parks at the City Council meeting on Tuesday. President Antenore said that she is proud to be a Parks and Recreation Commissioner. She stated that the Department has been great, they have been pro-active, and Mr. Hester does a fantastic job.

President Antenore stated that the election and installation of new officers for the Parks and Recreation Commissioners would be on the agenda in June. She appointed the following nominating committee: Commissioner Marmion as Chair, Commissioner Satariano, and Commissioner Saltzgaver.

XII. NEXT MEETING

The next meeting will be held at 9:00 a.m. on Thursday, June 15, 2004, in the social hall at Martin Luther King, Jr. Park, 1950 Lemon Ave., Long Beach.

XIII. ADJOURNMENT

Respectfully submitted,

Robin Black
Executive Secretary
to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine